

October 12, 2010

Call to Order, Roll Call, and Pledge of Allegiance

A regular scheduled meeting of the Board of Education of Olympia Community Unit School District No. 16, held in the Conference Room of the Olympia Administration Office, was called to order by Vice-President Steve Matter on Tuesday, October 12, 2010 at 7:00 p.m. with the following Board members and Administrators present: Steve Matter, Trena Glenn, Carolyn Hansen, Doug Maris, and Michael Turner; Superintendent Brad Hutchison; Business & Operations Manager Andrew Wise; Olympia High School Principal Lance Thurman, Olympia North Elementary Principal Fred Shears, and Olympia South Elementary Principal Laura O'Donnell.

Board member Kevin Frazier was absent, and Board President Laura Cremeens arrived at 7:51 p.m.

The Pledge of Allegiance was led by Steve Matter.

Recognition of Visitors

Vice-President Matter welcomed all visitors and asked them to introduce themselves. Visitors included Olympia Transportation Director Trent Keller, OEA Co-President Joan Tracy, Gorenz & Associates representative Tom Peffer, Pantagraph Reporter Patti Welander, and community member Sondra Hayes.

Consent Agenda

A motion was made by Trena Glenn, seconded by Michael Turner, to approve the Consent Agenda that included:

- A. Approval of Agenda
- B. Approval of minutes from the September 13, 2010 Special-Called FY11 Public Budget Hearing
- C. Approval of Minutes, including Executive Session, from the September 13, 2010 regular Board of Education meeting
- D. Approval of Bills and Financial Reports
- E. Confirmation of the resignation of Jason Talley - Technology Support Specialist effective October 14, 2010
- F. Confirmation of the resignation of Jill Rush - District Health Clerk effective

October 15, 2010

- G. Confirmation of the resignation of Julie Callahan - Teacher's Aide effective August 12, 2010
- H. Employment of Rachelle Karr as Regular Classroom Aide effective September 20, 2010
- I. Employment of Casey Miller as OMS Head Wrestling Coach effective for the 2010-2011 season
- J. Re-employment of the following Education Support Personnel effective August 18, 2010: Special Education Aides - Lisa Althoff, Dana Hurley, Stacy Ledford, Michelle Olson, Cindy Melick, Joanna Spaulding, Jodi Switzer, and Linsy Stockham; PreK-6 Aides - Stacey Reinhardt and Cindy Melick; Reading Improvement Aide - Robin Nafziger; Title I Aides - Allison Spracklen, Cinda Percival, and Sharlyn Patten; Cafeteria member Angela Garwood
- K. Approval of an increase of hours for the following Bus Aides effective September 13, 2010: Paula Robb - increase 1 hour, Jamie Beth Furman - increase 2 hours, Matthew Sledge - increase 1.25 hours, and April Johnson - increase 1.25 hours
- L. Granted permission for the Mt. Prospect High School marching band to use the OHS facilities prior to performance at the ISU Band Day on Saturday, October 23, 2010
- M. Approval of the 2010-2011 Applications for Recognition of Schools
- N. Approval of revised Board Policies as presented by Superintendent Hutchison
- O. Approval of the following corrections from the September 13, 2010 Consent Agenda:
 - 1. Effective employment date for Stacy Schmidgall as OMS 8th Grade Program Aide at Olympia South should be September 10, 2010 - not August 30, 2010
 - 2. Increase of hours for Food Service employee Christina Schulz should be 4.5 hours to 5.0 hours - not 4.0 hours to 4.5 hours
- P. Re-authorized Olympia's participation in the Central Illinois Fuel Consortium for the FY10 fuel cycle
- Q. Declared the following vehicles as surplus property: 1979 custom built 8' x 20' yellow trailer, 1996 red Ford van, and 1998 Jeep Grand Cherokee Laredo
- R. Confirmation of the resignation of Sally Kinsell - Teacher's Aide effective August 14, 2010
- S. Confirmation of the resignation of Debbie Harn - Pre-K Aide effective October 14, 2010
- T. Approval of a decrease in hours for Andrew Lee - Technology System Support

Specialist effective October 27, 2010

- U. Employment of Thomas Seibert as OMS Boys' Basketball Coach effective for the 2010-2011 season

Discussion. Vote: Glenn (aye), Turner (aye), Matter (aye), Frazier (absent), Hansen (aye), Maris (aye), Cremeens (absent). Motion carried 5-0.

Communications

A Communication Folder circulated around the table.

Mr. Tom Peffer of Gorenz & Associates presented the Board with a full report of the FY10 audit. Mr. Peffer called it a “Good News Report” and explained that there were no findings which is considered a clean opinion. He also noted that Olympia had achieved Financial Recognition for the fifth year in a row. Financial Recognition is the highest category attainable for school districts in the state of Illinois. Mr. Peffer continued by commending the Board and those working in the District’s Business Office for passing realistic budgets, sticking to those budgets, and keeping and maintaining accurate records.

Olympia Transportation Director Trent Keller shared his annual Transportation Report with the Board. Mr. Keller recommended trading the 3 oldest buses for 3 newer models which is consistent with his annual replacement plan. Mr. Keller noted that the average transportation cost per student has increased in vocational, special education, and regular classroom transportation.

Committee Reports

Members of the Administrative Education/Technology Committee Trena Glenn, Carolyn Hansen, and Brad Hutchison shared notes from their latest meeting. Mrs. Hansen noted that she was pleased with the District’s technology updates and even more pleased that teachers were going to be addressing Instructional Technology and Data Analysis during their next institute. She also informed the Board that reading intervention was now being introduced to younger students. Mrs. Glenn shared that more consistency throughout the District is being implemented regarding Science curriculum. She also noted that the ACT Profile Report for OHS stated making core curriculum a priority and making sure students are taking the right kind of courses will improve scores and the college readiness of students. Superintendent Hutchison added that everyone working together is producing a common Science assessment throughout the District.

Superintendent Hutchison announced that he and Mrs. Glenn had attended the most recent Tri-County Executive Committee Meeting where FY10 audit results were shared showing an

increase in reserves. Superintendent Hutchison commended Tri-County Director Sheri Wernsing for her help in procuring funds for the new OMS special education building addition.

Administrative Reports

Business & Operations Manager Andrew Wise thanked everyone, especially those in his Business Office, for their part in another successful audit. Dr. Wise noted that 1/3 of the District qualifies for the Free/Reduced Lunch program. Even though this reflects how the current economy has affected District households, Olympia will receive an increased percentage of reimbursement for food services and will also see a positive impact on the amount of general State aid received. Dr. Wise announced that at the end of the fiscal year's first quarter, the District is in good standing regarding expenditures, however state revenue remains behind schedule. All of these factors will be reviewed during an annual Financial Work Session of the Board in January, 2011.

Dr. Wise recommended the District again participate in the Central Illinois Fuel Consortium. The consortium will be putting over 300,000 gallons of fuel out to bid of which approximately 35,000 gallons belong to the Olympia District. Dr. Wise announced that a public hearing was needed to review the transfer of Life Safety dollars into the Operations & Maintenance fund. He also informed the Board that an additional hearing would be needed to review the Working Cash bond issue. Lastly, Dr. Wise informed the Board that proceeds of surplus property would be used to purchase a vehicle which meets the needs of both the transportation and maintenance departments.

Building Principals shared written reports with the Board all of which reflected continual work and progress toward school improvement plans. Test scores throughout the District are being monitored closely with goals of meeting or exceeding State standards.

The monthly Activities Participation/Gate Receipts Report, which showed a slight decrease in participation, was provided by OHMS Activities Director Mike Lootens.

Superintendent Hutchison said he was pleased to announce that the new OMS special education building addition was ahead of schedule largely due to the beautiful weather. He plans to have Mr. Dan Acklin of Associated Constructors present a construction update at a later date. Superintendent Hutchison presented the Board with an updated District Dashboard which shows current percentages in achievement, attendance rates, etc., progressing toward targeted goals. He credits the increases and positive results to all who are taking advantage of the Professional Development opportunities throughout the District. Superintendent Hutchison also shared the latest Enrollment Report with the Board. Compared to September, 2009, enrollment has slightly decreased, however Superintendent Hutchison noted that the Kindergarten numbers have increased.

Superintendent Hutchison announced that the Illinois State Report Card has been released. Report Card information as shown in a power point presentation by Superintendent Hutchison confirmed that the District is meeting or exceeding standards in all key areas with the exception of OHS. Using this information teachers and Administrators will continue making reading and math scores data the focus of their school improvement activities. Following Superintendent Hutchison's Report Card information, building Principals shared their areas and plans for improvement all of which focus on reading and math comprehension. Superintendent Hutchison presented the Board with the 2010-2011 Fast Facts – a flyer which highlights all District information and is made available to community members at local businesses.

Superintendent Hutchison congratulated Board members who recently participated in the Illinois Association of School Boards Master Program. Thanking them for the continual service, he recognized Laura Cremeens for acquiring Master Board Member status, Steve Matter and Trena Glenn for maintaining Master Board Member status, Carolyn Hansen for acquiring Level II toward Master Board Member status, and Doug Maris for becoming an Academy Member. Superintendent Hutchison reviewed workshop opportunities to be held at the annual Triple I Conference in November. He also reminded Board members of the upcoming Corn Belt Division Dinner/Meeting to be held October 14.

Other Business

There was no other business.

Action Items

- A. A motion was made by Trena Glenn, seconded by Carolyn Hansen, to approve the 2009-2010 Auditor's Report as presented by Tom Peffer of Gorenz & Associates.

Discussion. Vote: Glenn (aye), Hansen (aye), Matter (aye), Frazier (absent), Maris (aye), Turner (aye), Cremeens (aye). Motion carried 6-0.

- B. A motion was made by Carolyn Hansen, seconded by Laura Cremeens, to approve the bid for trade/purchase of buses as recommended by Olympia Transportation Director Trent Keller.

Discussion. Vote: Hansen (aye), Matter (aye), Glenn (aye), Frazier (absent), Maris (aye), Turner (aye), Cremeens (aye). Motion carried 6-0.

- C. A motion was made by Michael Turner, seconded by Laura Cremeens, to set 6:45 p.m. on Monday, November 8, 2010 as the time/date for a Health Life Safety Hearing to be held prior to the regular scheduled Board of Education meeting in the Conference Room of the Olympia Administration Office.

Discussion. Vote: Turner (aye), Matter (aye), Glenn (aye), Frazier (absent), Hansen (aye), Maris (aye), Cremeens (aye). Motion carried 6-0.

- D. A motion was made by Steve Matter, seconded by Michael Turner, to set Wednesday, January 26, 2011 at 5:30 p.m. as the date/time for the annual Board Financial Work Session to be held in the Conference Room of the Olympia Administration Office.

Discussion. Vote: Matter (aye), Turner (aye), Glenn (aye), Frazier (absent), Hansen (aye), Maris (aye), Cremeens (aye). Motion carried 6-0.

- E. A motion was made by Trena Glenn, seconded by Michael Turner, to set 5:00 p.m. on Monday, December 13, 2010 as the time/date for a Public Hearing to review the District's Working Cash to be held prior to the regular scheduled Board of Education meeting in the Conference Room of the Olympia Administration Office.

Discussion. Vote: Glenn (aye), Turner (aye), Matter (aye), Frazier (absent), Hansen (aye), Maris (aye), Cremeens (aye). Motion carried 6-0.

Opportunity for Public Input

There was no public input.

Executive Session

There was no Executive Session.

Adjournment

A motion was made by Michael Turner, seconded by Carolyn Hansen, to adjourn the meeting at 9:45 p.m. Motion carried by unanimous vote.

APPROVED:

President, Board of Education

ATTEST:

Secretary, Board of Education