

## Internet Use Agreement for Students

Each student and their parent(s)guardian(s) must sign the Authorization before being granted unsupervised access.

All use of the Network/Internet shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. This *Internet Use Agreement* does not attempt to state all required or prescribed behaviors by users. However, some specific examples are provided. **The failure of any user to follow the terms of the *Internet Use Agreement* will result in the loss of privileges, disciplinary action, and/or appropriate legal action.** The signature at the end of this document indicates that the party who signed this document has carefully read the terms and conditions of this Internet Use Agreement, understands their significance, and agrees to abide by said terms and conditions.

### General Terms and Conditions

1. Acceptable Use - Access to the District's Network/Internet must be for the purpose of education, communication, or research, and be consistent with the educational objectives of the District as set forth in written Board policy.
2. Privileges - The use of the District's Network/Internet is a privilege, not a right, and, inappropriate use may result in a cancellation of those privileges. The District's Information Systems Coordinator and/or the Building Principal will make all decisions regarding whether or not a user has violated the *Internet Use Agreement* or *Access to Internet* policies and may deny, revoke, or suspend access at any time.
3. Unacceptable Use - Students of the District are responsible for their actions and activities involving the District Network/Internet. Examples of unacceptable use include:
  - Using the Network/Internet for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any U.S. or State regulation;
  - Downloading copyrighted material without permission; commercial use;
  - Using the network for commercial gain;
  - Invading the privacy of individuals;
  - Using another user's account or password without that user's written permission;
  - Posting of material authored or created by another without his/her consent;
  - Posting of anonymous messages;
  - Accessing, submitting, posting, publishing or displaying any defamatory, abusive, obscene, profane, pornographic, threatening, racially offensive, harassing or illegal materials and material of a sexual nature that is inappropriate in a school environment; and
  - Using the network while access privileges are suspended or revoked.
4. No Warranties - The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages an individual suffers. This includes loss of data resulting from delays, non-deliveries, missed deliveries or service interruptions caused by unforeseen network problems or a user's errors or omissions. Use of any information obtained via the Network/Internet is at a user's own

- risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.
5. Telephone Charges – The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges and/or equipment or line costs.
  6. Unauthorized Access – Users shall not tamper with or attempt to gain access to computer data for which the user has no security access. This includes, but is not limited to, financial, employee, or student information. If the security level of a user is in doubt, they are to contact the Information Systems Coordinator.
  7. Network Etiquette – Users are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:
    - The User should:
      - a. Be Polite. He/she should not become abusive in his/her messages to others.
      - b. Use appropriate language. Individuals should not swear, use vulgarities or any other inappropriate language.
      - c. Not reveal the personal addresses or telephone numbers of colleagues or students.
      - d. Recognize that electronic mail (E-mail) is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities will be reported to the authorities.
      - e. Not use the network in any way that would disrupt its use by other users.
      - f. Consider all communications and information assessable via the network to be private property.
  8. Vandalism – Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Network/Internet, or any other network. This includes, but is not limited to, the uploading or creation of computer viruses.
  9. Security – Network security is a high priority. Keep your account and password confidential. Identified security problem on the Network/Internet must only be shared with the Information Systems Coordinator, Building Principal, or designee. Attempts to log-on to the Internet or Network as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the Network or Internet.
  10. Indemnification – The user agrees to indemnify the School District for any losses, costs, or damages incurred by the District relating to, or arising out of, any violation of these policies or procedures.
  11. Copyright Web Publishing Rules – Copyright law and District policy prohibit re-publishing of text or graphics found on the web or on District Web sites or file servers without explicit written permission.
    - a. For each re-publication on a Web site or file server of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the Web address of the original source.
    - b. Students and staff engaged in producing Web pages must provide their Building Principal, or designee e-mail or hard copy permission before the Web pages are published. Printed evidence of the status of “public domain” documents must be provided.

- c. The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the Web site displaying material may not be considered a source of permission.
  - d. The "fair use" rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.
12. Use of Electronic Mail
- a. The Districts electronic mail system, and its constituent software, hardware, and data files are owned and controlled by the School District. The School District provides e-mail to aid students and staff members in fulfilling their duties and responsibilities, and as an educational tool.
  - b. The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student or staff member to an electronic mail account is strictly prohibited.
  - c. Each person should use the same degree of care in drafting electronic mail messages as would be put into a written memorandum or document. Nothing should be transmitted in any e-mail message that would be inappropriate in a letter or memorandum.
  - d. Electronic messages transmitted via the School Districts Internet gateway carry with them an identification of the users Internet 'domain'. This domain name is a registered domain name and identifies the author as being with the School District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the School District. Users will be held personally responsible for the contents of any and all electronic mail messages transmitted to external recipients.
  - e. Any message received from an unknown sender via the Internet should either be immediately deleted or forwarded to the system administrator.
  - f. Downloading any file attached to any Internet - based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted.
  - g. Use of the School Districts electronic mail system constitutes consent to these regulations.

## ACKNOWLEDGMENT

Student:

Any user who violates these policies shall be subject to disciplinary action in accordance with the applicable provisions of the appropriate student handbook, and/or the Illinois School Code. Additionally, if a user's conduct constitutes a violation of copyright laws, the user may be subject to prosecution under such laws. Any user who intentionally or negligently damages or destroys District hardware and/or software will also be responsible for all costs associated with repair and/or replacement parts and services.

Students, parent(s)/guardian(s), need only sign this *Internet Use Agreement* once while enrolled by the School District.

I understand and will abide by the *Internet Use Agreement*. I further understand that should I commit any violation, my access privileges may be revoked, and school disciplinary action and/or appropriate legal action may be taken. In consideration for using the District's Network/Internet connection and having access to public networks, I hereby release the School District and its Board members, employees, and agents from any claims and damages arising from my use, or inability to use the Network/Internet.

Student's Name \_\_\_\_\_ Date \_\_\_\_\_

Student's Signature \_\_\_\_\_

*Parent(s)/Guardian(s)*

I have read this *Authorization for Network/Internet Access*. I understand that access is designed for educational purposes and the District has taken precautions to eliminate controversial material. I also understand that the District cannot guarantee that students, including my own, will always use the Network/Internet appropriately and that it is impossible for the District to restrict access to all controversial and inappropriate materials. I will hold harmless the District, its employees, agents, or Board Members, for any harm caused by materials or software obtained via the Network/Internet. I accept full responsibility for supervision if and when my child's use is not in a school setting. I have discussed the terms of this *Authorization* with my child. I hereby request that my child be allowed access to the District's Network/Internet.

Parent(s)/Guardian(s) Name \_\_\_\_\_

(Please print)

Parent(s)/Guardian(s) Signature \_\_\_\_\_

Date: \_\_\_\_\_